



Frequently Asked Questions

1. How is Second Chance Pets (SCP) organized and governed?

SCP is a 501(c)(3) corporation registered with the Texas Secretary of State on December 28, 1994. It operates under a set of bylaws, a copy of which can be found at (http://secondchancepets.org/Documents/SCP_Bylaws.pdf). Per these bylaws, the SCP organization is managed by a Board of Directors. The members of the Board of Directors are volunteers who receive no compensation for their services to SCP. All other individuals associated with SCP are volunteers who conduct the business of SCP under the direction of the Board of Directors. Volunteers also do not receive compensation for their services to SCP.

2. How can I contact a member of the Board of Directors?

The Board of Directors can be contacted via email at (2ndchancepetsboard@gmail.com). This email account is monitored daily. Every attempt will be made to answer emails to the SCP Board of Directors in a timely manner. SCP does not provide the names and contact information for individual Board members.

3. How is the Board of Directors organized?

The SCP bylaws allow for the election of a President, Vice President, Secretary and Treasurer. A minimum of President and Secretary are required per the bylaws. The Board members collectively make the decision as to which officers are necessary to meet the needs of the organization. In addition to President and Secretary, there is currently an appointed Treasurer. The Board periodically appoints volunteers to lead a limited-term committee. Those committee chairs are managed by the Board of Directors throughout the term.

4. How do volunteers obtain direction from the Board of Directors?

Both formal and informal mechanisms are used to communicate direction from the Board. The nature of SCP's mission demands a certain amount of agility therefore certain responsibilities have been delegated to volunteer coordinators. For example, decisions on accepting pets into the SCP program have been assigned to dog and cat intake coordinators. Coordinators are empowered to make day-to-day decisions within guidelines provided by the SCP Board. Much of the daily operation relies on the long-established informal communications among the volunteers.

The Board uses the SCP website (www.secondchancepets.org) as well as our electronic newsletter as formal communication mechanisms. SCP has traditionally relied on uncompensated volunteers to perform these duties as their time and schedule permits. Due to these resource limitations, first priority for resources is always given to pet rescue, foster and placement.

SCP started out in 1994 as a small organization of volunteers with a clear, primary mission of rescuing animals and this will always be our main focus.

5. How does SCP funding work?

SCP relies solely on donations for operating expenses. Fundraising is an important job performed by SCP volunteers and is critical to our animal rescue mission. SCP is solely staffed by unpaid volunteers; every dollar raised by SCP is used for animal rescue. Donations come from many different sources including but not limited to:

- Annual fundraising Dinner and Auction
- Benefit events held by other organizations and individual supporters
- Individual donations including pet memorials

SCP funds are managed by the volunteer appointed to the office of Treasurer. The Treasurer reports financial status at least monthly to the Board of Directors and produces the year end Annual Report. The Treasurer also files SCP's annual Tax Return which is made available to the public on our website. SCP is an accredited Better Business Bureau (BBB) charity and public information about our organization can be found [here](#).

6. What do I do if I disagree with a decision made by a representative of SCP?

We are united by our desire to save animals. The nature of this mission involves making lots of tough decisions. In these we will not always agree. By participating in SCP, volunteers agree to the principle that the goals of the organization will be managed by the decisions of the Board of Directors and the people they appoint. SCP volunteers are encouraged to raise concerns to the Board of Directors via email (2ndchancepetsboard@gmail.com). The Board of Directors commits to hearing every concern, making measured decisions and providing a Board response back to volunteers on concerns raised (either by direct email reply or via posting a response in the FAQ section of the website).